Social Justice Division
Office of Immigrant Trust—New York City
Investigative Analyst
Reference No. OIT_NYC_IA_6471

Application Deadline is December 18, 2026

The Office of the New York State Attorney General (OAG) is seeking an experienced and motivated candidate for the position of Investigative Analyst in the newly created Office of Immigrant Trust (OIT) in New York City. The Investigative Analyst position provides a unique and exciting opportunity to join a first-of-its-kind statewide office charged with identifying and addressing violations of new state law requirements and limitations related to state and local involvement with federal civil immigration enforcement. Among other things, the new state law limits the use of state and local resources for civil immigration enforcement; prohibits law enforcement and other agencies from entering into agreements pursuant to 287(g) of the Immigration and Nationality Act; restricts localities and jails from entering into agreements to house or detain individuals for federal civil immigration violations; and strengthens protections for students.

The OIT is tasked with ensuring compliance with state law in this area and strengthening public safety and public trust in state and local institutions. The OIT will receive complaints regarding violations of law, conduct investigations, and bring legal actions to enforce the law. The OIT was created by the New York State Legislature in May 2026.

Duties:

- Managing a caseload of active investigations in coordination with OIT attorneys;
- Reviewing intakes to identify complaints and allegations of unlawful cooperation and assistance, including making recommendations to escalate/prioritize matters;
- Completing field work, including canvassing for witnesses and cameras, scheduling and conducting witness interviews, and traveling to incident scenes to obtain evidence such as photos, measurements, and video and audio footage;
- Developing investigative plans;
- Reviewing, analyzing, and synthesizing evidence such as police documents, property records, audio and video recordings, etc.;
- Preparing written investigative reports and summarizing the facts accurately and succinctly;
- Assisting with other investigative and case-related work such as drafting subpoenas and requests for materials, communicating with third parties regarding document production, and completing other writing and research assignments as needed;
- Documenting all work in record-keeping systems; and
- Providing support for stakeholder outreach and other activities as needed.

Qualifications:

- The ideal candidate will have a bachelor's degree and at least two (2) years of relevant work experience, preferably in a civil rights or investigative capacity;
- Availability for regular travel in assigned region, a valid New York State Driver's License, and the ability to operate a motor vehicle are also required;
- Applicants with experience in any of the following areas are strongly encouraged to apply: civil rights or immigration issues, investigating police misconduct, and using databases to complete research;
- Strong interpersonal skills, with a preference for demonstrated experience interviewing witnesses about complex and/or sensitive topics, including working with and/or engaging people from historically marginalized communities;
- Proactive and detailed-oriented with strong writing, reasoning, and organization skills;

- Able to work well independently and effectively contribute to a team, including self-managing deadlines/priorities;
- Sound judgement with the ability to handle confidential information with sensitivity and discretion;
- Comfort using technology, including proficiency with Microsoft Word, Excel, and SharePoint, and searching social media; and
- Proficiency in other languages, in addition to English, is a plus.

The annual salary for this position is $71,389 plus $4,150 in location pay. As an employee of OAG, you will join a team of dedicated individuals who work to serve the people of our state through a wide variety of occupations. We offer a comprehensive New York state benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.

How to Apply

Applications must be submitted online. To apply, please visit our careers website www.ag.ny.gov/job-postings/other

To ensure consideration, applications must be received by close of business on December 18, 2026.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address your letter to the Legal Recruitment Unit.
  - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance OAG's ability to better serve the diverse population of this state.
- **Resume**
- **Writing Sample**
  - Your sample should demonstrate your ability to analyze and organize information into an effective document that is well-organized and error-free.
  - If needed, please include a cover page to provide the reviewer with any relevant context or background information.
- **Reference List**
  - Submit a list of three (3) references; supervisory references are preferred.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note that your references will not be contacted until after you interview for the position.

The OAG provides reasonable accommodations for applicants with disabilities. If you have questions regarding a position with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about OAG, please visit our website: ag.ny.gov