

Criminal Justice Division

Medicaid Fraud Control Unit – Albany-area

Deputy Director, Electronic Investigative Support Group

Reference No. MFCU/EISG\_ALB\_DEP\_6406

# Application Deadline is November 7, 2025 Opportunity for Experienced IT Managers

The Office of the New York State Attorney General's (OAG) Medicaid Fraud Control Unit (MFCU) is seeking an experienced IT manager to serve as Deputy Director of the Electronic Investigative Support Group (EISG) located in the Albany-area. The Deputy Director will ensure operational readiness of the statewide MFCU IT infrastructure and large-scale data used in electronic discovery/litigation by ensuring critical IT resources are reliably available to MFCU staff, and by providing expert guidance and day-to-day support to the EISG team members they supervise. This position reports to the Director of EISG.

The Medicaid program provides health coverage to millions of New Yorkers, including low-income persons, children, elderly adults, and people with developmental disabilities. MFCU is the nation's premier law enforcement agency charged with ensuring the financial integrity of New York state's \$96 billion Medicaid program by investigating healthcare providers, such as pharmaceutical companies, doctors, hospitals, and nursing homes, who engage in Medicaid billing schemes that cause harm to Medicaid recipients and the loss of millions of dollars to the state of New York. MFCU also works to protect elderly and disabled New Yorkers by investigating reports of abuse and neglect in nursing homes and other residential health care facilities in the state.

Possessing both civil and criminal enforcement powers, MFCU uses various state laws to bring civil actions and criminal proceedings, including asset forfeiture actions. Many of the unit's investigations are conducted in coordination with other federal, state, or local government and prosecutorial agencies, and have resulted in large-scale criminal convictions and the recovery of millions of dollars of taxpayer money.

Several matters that highlight MFCU's important work include <u>OAG's report</u> concerning neglect of nursing home residents across New York state during the COVID-19 pandemic, and the filing of four major lawsuits against nursing homes, including <u>Centers Health Care</u>, <u>Cold Spring Hills Center for Nursing and Rehabilitation</u>, <u>The Villages of Orleans Health and Rehabilitation Center</u>, and <u>Fulton Commons Care Center</u>, Inc.

## **Duties:**

- Collaborating with the Director of EISG and MFCU Executive Team in planning and developing EISG's vision
  and strategy in implementing MFCU's Strategic Plan and ensuring appropriate alignment with MFCU and
  OAG leadership regarding overall objectives, including through service of MFCU's operational and regulatory
  needs.
- Assisting EISG staff with providing technical support for complex, data-driven financial investigations and
  ongoing criminal and civil prosecutions, and working with MFCU's data analytics team, forensic accountants,
  detectives, and attorneys to identify enforcement opportunities and effective strategies for combatting
  waste, fraud, and abuse in healthcare programs.
- Providing expert guidance and training to all MFCU IT staff that support MFCU's nearly 300 users based in eight offices around the state, including technical operations (desktop and network support), cybersecurity, eDiscovery, application development, and case data management coordination.
- Ensuring critical IT resources and secure confidential databases are reliably available to MFCU staff through regular system monitoring, performance measuring, and proactive problem identification and resolution using performance data to identify areas of improvement. Identifying reliability and security risks to the

- infrastructure, and investigating and providing options to remediate.
- Leading the escalation process for operational incidents that are outside of established Service Level Agreements (SLAs) to ensure services delivered meet unit and/or agency expectations.
- Overseeing and/or participating in unit and agency projects, ensuring they meet MFCU regulatory requirements, are delivered on time, and meet quality and performance standards using established Key Performance Indicators (KPIs).
- Providing leadership and mentoring to 18 EISG staff located statewide, fostering a collaborative and highperforming work environment, as well as delivering regular performance feedback, including annual performance evaluations.
- Creating staff training objectives that are measurable and align with evolving operational objectives. Staying
  abreast of new developments in the field and taking appropriate action to assist the team while they adapt
  to any changes.
- Building strong working relationships with internal and external stakeholders.

#### **Oualifications:**

- At least five (5) years of progressive experience in a senior-level technology role, with at least three (3) or more years directly managing enterprise technologies in a high availability, multi-region environment.
- At least two (2) years in a supervisory role leading and developing cross-functional IT teams, including demonstrated leadership, management, communication, and teamwork skills.
- Working knowledge in major IT technologies, such as data storage systems (SANs), database management and architecture, IT security, network infrastructure, and high-performance operating systems. Related industry certifications are a plus.
- Strong problem-solving, project management, strategic planning, and crisis management skills.
- Demonstrated experience with Information Technology Infrastructure Library framework (ITIL) processes and with project management principles and best practices. ITIL v3 or v4, and PMI Project Management Certifications a plus.
- Self-motivated to deliver an excellent customer/end user experience with the ability to communicate (both verbal and written) complex IT information, policies, and procedures clearly and accessibly to a variety of audiences/stakeholders.
- The ability to balance team and individual responsibilities, build team consensus, and to effectively lead without direct oversight.
- Excellent analytical, communication, teamwork, and organizational skills, as well as the ability to function as an integral part of a team and to work in a group setting.
- Prior IT budget and fiscal planning experience, including experience with government procurement processes, vendor management, and audit management best practices, a plus.
- Availability for periodic travel in New York state.

The annual salary for this position is \$121,842. As an employee of OAG, you will join a team of dedicated individuals who work to serve the people of our state through a wide variety of occupations. We offer a comprehensive New York state benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. Additionally, OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.

# **How to Apply**

Applications are being received online. To apply, please visit our careers website: www.ag.ny.gov/job-postings/other

To ensure consideration, applications must be received by close of business on November 7, 2025.

Applicants must be prepared to submit a complete application consisting of the following:

- Cover Letter
  - You may address your letter to the Legal Recruitment Unit.
  - Indicate why you are interested in this position and what makes you a strong candidate. You may

wish to include information about what life experiences you will bring to the position that will enhance OAG's ability to better serve the diverse population of this state.

### Resume

## Writing Sample

- Your sample should demonstrate your ability to analyze and organize information into an effective document that is well-organized and error-free.
- If needed, please include a cover page to provide the reviewer with any relevant context or background information.

## Reference List

- Submit a list of three (3) professional references; supervisory references are preferred.
- For each reference, indicate the nature and duration of your relationship.
- Include contact information and email addresses for each reference.
- Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at <a href="mailto:recruitment@ag.ny.gov">recruitment@ag.ny.gov</a> or phone at 212-416-8080.

For more information about OAG, please visit our website: ag.ny.gov