



Division of Appeals & Opinions
Assistant Solicitor General – Albany
Reference No. A&O_ALB_ASG_2024

Applications Accepted on a Rolling Basis

The Office of the New York State Attorney General is seeking an attorney to serve as an Assistant Solicitor General in the Albany Bureau of the [Division of Appeals and Opinions](#). The Division of Appeals and Opinions represents New York State, its agencies, and its officers, in appellate litigation on a wide range of constitutional, statutory, and common law issues affecting the interests of the State. An Assistant Solicitor General should expect to brief and argue a substantial caseload of appeals before the state and federal appellate courts, draft amicus curiae briefs on behalf of the State and multistate coalitions, and make recommendations concerning proposed appeals and amicus filings.

The work of the Division of Appeals and Opinions arises from every part of the office's work, including the defense of state statutes, programs, and officers, and the enforcement of laws protecting consumers, investors, workers, civil rights, public health and safety, and the environment.

Candidates must possess the following qualifications:

- A **minimum of two (2) years** of post-graduate general legal experience. Prior appellate experience, including clerkship experience, is preferred but not required;
- Demonstrated excellence in the skills of legal research, analysis, and writing;
- A talent for oral advocacy;
- An interest in thinking about the law and its interaction with public policy;
- Strong organizational, interpersonal communication, and problem-solving skills.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please visit the following page: https://ag.ny.gov/sites/default/files/assistant_attorney_general_compensation.pdf. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

*Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.*

HOW TO APPLY

Applications must be submitted online. To apply, please visit our careers website: <https://ag.ny.gov/job-postings>

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
 - You may address to Legal Recruitment.
 - Indicate the position title and reference number (Assistant Solicitor General, Ref #:

A&O_ALB_ASG_2024)

- Indicate why you are interested in appellate practice and what makes you a strong candidate for this position.
- **Resume**
- **At least two (2) legal writing samples**
 - Please submit writing samples that reflect your legal advocacy and writing skills. Court filings, such as briefs filed in state or federal court, that address a disputed legal issue (rather than only factual issues) are preferred but not required.
 - Writing samples reflecting appellate advocacy and writing are also preferred but not required.
 - For each writing sample, please indicate whether you were the primary drafter of a particular section of the writing sample, and whether the writing sample also reflects comments or edits from others.
- **List of three (3) references**
 - Only submit professional references, supervisory references are preferred.
 - Indicate the nature and duration of your relationship to each reference.
 - Include contact information and email addresses for each reference.
 - Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov