

OFFICE OF THE NEW YORK STATE ATTORNEY GENERAL

Division of Social Justice

Labor Bureau – Civil Enforcement Section Chief – New York City

Reference No. LAB_NYC_SC/ENF_2015

The [Labor Bureau](#) of the Office of the New York State Attorney General is seeking an experienced litigation attorney to serve as Civil Enforcement Section Chief (Section Chief) in New York City. The Labor Bureau brings civil and criminal prosecutions for violations of minimum wage, overtime, prevailing wage, and other labor laws. The Bureau has been nationally recognized for enforcing labor standards in low-wage industries such as fast food restaurants, car washes, and construction, among others. The Bureau also represents the NYS Department of Labor and Workers' Compensation Board in certain cases. The Bureau has approximately 20 attorneys.

The Section Chief will develop the Bureau's enforcement strategies and supervise approximately six lawyers who conduct civil investigations and litigate matters concerning labor law violations. In addition, the Section Chief will oversee the Bureau's public intake process and outreach to stakeholders. The Section Chief will report to the Bureau Chief.

We are seeking a candidate with at least eight (8) years of civil litigation or prosecutorial experience. Experience in some or all of the following areas is preferred but not required: supervision of other lawyers; development and management of complex investigations; and affirmative litigation or investigations of wage and hour and other labor-related violations.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States.

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.

Applications are being received online. To apply, please go to our website, [www.ag.ny.gov, Resources/Job Opportunities - Attorney Positions](http://www.ag.ny.gov/Resources/Job%20Opportunities%20-%20Attorney%20Positions).

Applicants must be prepared to submit a complete application packet consisting of a **cover letter, resume, law school transcript if less than five (5) years post-graduate, writing sample, and a list of three (3) references with their contact information and email addresses**. You may address your cover letter to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment. *Please note: Failure to submit a complete application will delay the consideration of your application.*

For questions about a position with the OAG, the application process or assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about our Office, please visit our website: www.ag.ny.gov.