

OFFICE OF THE NEW YORK STATE ATTORNEY GENERAL

Division of Regional Affairs

Utica Regional Office - Utica - Assistant Attorney General

Reference No. UTC_AAG_2015

The Office of the New York State Attorney General seeks a litigator to work in its [Utica Regional Office](#) located in Utica, N.Y. The Regional Office represents the State, its agencies and officers in a wide range of state court litigation, including claims, writs, Article 78s, and mental hygiene cases. The attorney will handle all phases of litigation from commencement through trial with post-trial briefs often required, and occasional travel. Trial experience is a must, and the ability to manage a large caseload is essential. Knowledge of the CPLR, and rules of evidence is required, and familiarity with the Court of Claims is a plus. Superior writing, analytical, organizational and negotiating skills are required.

Applicant must have a minimum of two (2) years of practice experience.

Attorneys in the Office must be admitted to practice in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States and reside in (or intend to soon become a resident of) New York State.

Candidates from diverse backgrounds are encouraged to apply. The Office is an equal opportunity employer and is committed to workplace diversity.

Applications are being received online. To apply, please go to our website, [www.ag.ny.gov, Resources/Job Opportunities - Attorney Positions](http://www.ag.ny.gov/Resources/Job%20Opportunities%20-%20Attorney%20Positions).

Applicants must be prepared to submit a complete application packet consisting of a **cover letter, resume, most recent transcript, if less than 5 years post-graduate (unofficial is acceptable), writing sample, and a list of three (3) references with contact information and email addresses.** You may address your cover letter to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment. *Please note: Failure to submit a complete application will delay the consideration of your application.**

For questions about a position with the OAG, the application process or assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

**Review of applications begins immediately and will continue on a rolling basis.*

For more information about the Office, please visit our website: www.ag.ny.gov.