Office of the Attorney General
ERIC T. SCHNEIDERMAN
LEGAL RECRUITMENT BUREAU

Division of State Counsel
Litigation Bureau – Court Administration and Regulatory Enforcement Section
Assistant Attorney General – New York City
Reference No. LIT/CARE_NYC_AAG_3077

The Court Administration and Regulatory Enforcement Section of the Litigation Bureau in the New York State Office of the Attorney General is seeking an experienced litigator to serve in the New York City office. The Litigation Bureau represents the State of New York and its agencies and officers in state and federal courts in legal actions and proceedings relating to civil rights, education, social services, public employment, public health, law enforcement, corrections, state finance, insurance, taxation, and other litigated matters arising out of state operations and legislation.

Attorneys assigned to the Court Administration and Regulatory Enforcement Section primarily represent the Office of Court Administration and its related entities, Department of Financial Services, Department of Civil Service, Department of Labor, Division of Homes and Community Renewal, Division of Human Rights, and Offices of Parks, Recreation and Historic Preservation. The Section's attorneys defend a wide variety of state and federal court actions involving, among other things, constitutional, civil rights, labor and employment, fair housing, banking and state finance, state regulation, and administrative law issues. The Section's cases present a myriad of questions on constitutional law and statutory/regulatory interpretation, including matters of first impression, and generally have significant financial and policy implications for the State. Attorneys are responsible for all phases of litigation through trial and have frequent opportunities to present written and oral arguments in court.

The ideal candidate has at least five (5) years of federal and/or state court civil litigation experience; however, a minimum of two (2) years civil litigation experience (including clerkships) is required. Superior writing, analytic and organizational skills are also required.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States.

Candidates from diverse backgrounds are encouraged to apply.

The OAG is an equal opportunity employer and is committed to workplace diversity.

HOW TO APPLY

Applications are being received online. To apply, please visit our careers website: **ag.ny.gov/job-postings.**

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter** *(You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment)*
- **Resume**
- **List of three (3) references with contact information, including email addresses**
- **Law school transcript if less than five (5) years post-graduate (unofficial is acceptable)**
- **Writing Sample (preferably a trial court level memorandum of law)**

Please note: Failure to submit a complete application will delay the consideration of your application.

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov