



St. John's University School of Law Ronald H. Brown Summer Prep Program Placement

Volunteer Undergraduate Students

The Office of the New York State Attorney General (OAG), is currently seeking talented undergraduate students participating in the St. John's University School of Law Ronald H. Brown Summer Prep (SJRBP) program for an internship opportunity. Interns are expected to be able to commit to working full-time for the duration of the SJRBP and into the fall semester.

Undergraduate students are needed to assist professional and support staff in all phases of their work including but not limited to: non-legal research; data entry; drafting of correspondence and memos; assisting with consumer complaint intake and mediation; and performing clerical tasks such as filing, answering telephones, scheduling meetings. We are seeking hardworking interns who are committed to public service and have excellent research, writing and verbal skills; well-organized and responsible; and fluency in other languages (e.g., Spanish, Mandarin, Russian, Korean, etc.) in addition to English is a plus, but not required.

Applications are currently being accepted by the bureaus and regional offices listed below. The practice area of a bureau is generally reflected in its name. Our regional offices, located throughout the state, are full-service locations that handle matters such as: consumer fraud complaints and mediations; consumer frauds and related criminal prosecutions; civil rights and labor law prosecutions; and the investigation and prosecution of environmental law violations. In addition, handle matters in defense of the state, its agencies and employees. **For more information about the work of a bureau or regional office, please click [here](#) to visit the Divisions Section of our website.**

Applicants should only apply for those bureaus and/or regional offices of interest to them. Location preferences will be honored; however, bureau assignment may ultimately be made based upon availability.

*Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.*