



## **Executive Division**

### **Community Impact Strategist – New York City**

#### **Reference No. EXEC\_NYC\_CIS\_2015**

The Executive Division of the Office of the New York State Attorney General (OAG) is seeking a policy professional to serve as the Community Impact Strategist in the New York City office. The Executive Division maintains the functions of the OAG and includes the Senior Staff, Executive Deputy Attorneys General (EDAGs), the Solicitor General, Counsel's Office, Executive Counsel, and the directors of Communication, Intergovernmental Affairs, Legislative, and Research & Analytics. The Executive Division has several major responsibilities including research and analytics, policy development, public relations, community outreach, drafting proposed legislation, monitoring legislation that affects the OAG, and day to day office administration.

The Community Impact Strategist is a new position in the Executive Division. The selected candidate will work collaboratively across divisions to develop innovative pilot programs, identify enforcement campaigns, and promote public policy initiatives that relate to affordable housing, community preservation, mortgage servicing and blight remediation across New York State. This position will report to the Director of Community Impact and Innovation.

#### **Responsibilities will include, but not be limited to:**

- Working with local municipal and county partners, analyzing existing practices to isolate areas ripe for improvement or enhancement, particularly in the areas of community rebuilding and civic innovation;
- Researching and trend tracking of cutting edge, innovative community revitalization initiatives in NY and around the country;
- Identifying opportunities for replication pilot programs in partner communities across NY State;
- Assisting in the creation and design of OAG funding initiatives and consumer relief programs that address community revitalization;
- Working with external stakeholders to leverage resources (including foundations, the technology sector, banks, human design firms, and private sector partners);
- Assisting with the management, oversight, and technical support of existing OAG funding programs and identify program improvements that will enhance efficacy and impact; and
- Building relationships with local and state government agencies in order to identify opportunities for collaboration and to ensure OAG programs are additive to existing state led efforts.

**Applicants should have some or all of the following qualifications, expertise and skill sets:**

- Bachelor’s degree combined with five (5) to seven (7) years of professional experience;
- A graduate degree preferred but not required;
- An understanding of community revitalization issues, especially New York State’s politics and policies;
- Proven record of providing analytical and/or technical assistance for complex, interdisciplinary projects involving multiple stakeholders;
- Knowledge of State and Federal Housing Policy and Community Development programs including financing mechanisms;
- Familiarity with Human Centered Design concepts and latest trends in the civic engagement;
- Experience in the social impact space, specifically managing community development projects or programs on behalf of a government agency or foundation;
- Knowledge of and relationships with stakeholders in New York, preferably in multiple regions across the state; and
- Experience in using technology and innovation to address social challenges.

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

**HOW TO APPLY**

**Applications are being received online.** To apply, please visit our careers website: <http://www.ag.ny.gov/job-postings>.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter** (*You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment*);
- **Resume**;
- **Writing Sample**;
- **List of three (3) references with contact information and email addresses.**

***Please note: Failure to submit a complete application will delay the consideration of your application.***

**If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.**

**For more information on our Office, please visit our website: [www.ag.ny.gov](http://www.ag.ny.gov).**