



## 37<sup>th</sup> Annual Summer Law Internship Program Volunteer Undergraduate and Graduate Students (Non-Law) - Statewide

The Office of the New York State Attorney General is seeking talented undergraduate and graduate students for its 2016 Summer Law Internship Program (SLIP). The SLIP officially runs for 8 weeks between June and August (10 week appointments are available, if required by funding source). The 2016 SLIP will begin on June 6, 2016. Interns commit to work full-time for the entire duration of the program. These internships are either volunteer positions, externships for course credit, funded by a public service grant obtained by the student, or work study funded by a college.

Placements are available statewide within the Divisions of Criminal Justice, Economic Justice, Social Justice, State Counsel, Appeals and Opinions, Regional Affairs, and Administration. Undergraduate and graduate students are needed to assist professional and support staff in all phases of their work including but not limited to: non-legal research; data entry; drafting of correspondence and memos; assisting with consumer complaint intake and mediation; and performing clerical tasks such as filing, answering telephones, scheduling meetings. We are seeking hardworking interns who are committed to public service and have excellent research and writing skills; fluency in other languages (e.g., Spanish, Mandarin, Russian, Korean, etc.) in addition to English is a plus, but not required.

Students selected for the SLIP will be assigned to one of the bureaus in the main offices in either Manhattan or Albany, or to one of the smaller regional offices. The practice area of a bureau is generally reflected in its name. Our regional offices are located in Binghamton, Brooklyn, Buffalo, Harlem, Suffolk, Nassau, Plattsburgh, Poughkeepsie, Rochester, Syracuse, Utica, Watertown, and Westchester. The regional offices are full-service locations that handle matters such as: consumer fraud complaints and mediations; consumer frauds and related criminal prosecutions; civil rights and labor law prosecutions; and the investigation and prosecution of environmental law violations. In addition, they handle State Counsel matters in defense of the state, its agencies and employees in lawsuits brought in state and federal courts. **For more information about the work of a bureau or regional office, please click [here](#) to visit the Divisions Section of our website.**

Applicants should only apply for those bureaus and/or regional offices of interest to them. Location preferences will be honored; however, bureau assignment may ultimately be made based upon the needs of the office.

### The bureaus and regional offices seeking summer interns are as follows:

**Administrative Services** (Manhattan)  
**Antitrust** (Manhattan)  
**Appeals & Opinions** (Albany)  
**Appeals & Opinions** (Manhattan)  
**Binghamton Regional Office**  
**Brooklyn Regional Office**  
**Buffalo Regional Office**  
**Charities** (*Regulation of Non-Profit Organizations*) (Albany)  
**Charities** (*Regulation of Non-Profit Organizations*) (Manhattan)  
**Civil Recoveries** (*Recoups monies owed to NYS*) (Albany)  
**Civil Rights** (Manhattan)  
**Claims** (*Tort/Med Mal Lit.*) (Albany)  
**Claims** (*Tort/Med Mal Lit.*) (Manhattan)  
**Consumer Frauds** (Albany)

**Consumer Frauds** (Buffalo)  
**Consumer Frauds** (Manhattan)  
**Criminal Appeals & Federal Habeas Corpus** (Manhattan)  
**Criminal Enforcement & Financial Crimes** (Albany)  
**Criminal Enforcement & Financial Crimes** (Manh.)  
**Environmental Protection** (Albany)  
**Environmental Protection** (Buffalo)  
**Environmental Protection** (Manhattan)  
**Executive Office** (Manhattan)  
**Executive Office – Research Section** (Manhattan)  
**Harlem Regional Office**  
**Health Care** (Albany)  
**Health Care** (Manhattan)  
**Information Technology** (Manhattan)  
**Intergovernmental Affairs** (Manhattan)

**Investor Protection** (Manhattan)  
**Investigations** (Manhattan)  
**Internet** (Manhattan)  
**Labor** (Manhattan)  
**Legislative** (Albany)  
**Legal Education and Program Development** (Albany)  
**Legal Recruitment** (Manhattan)  
**Litigation** (*Fed/State Defensive Lit.*) (Albany)  
**Litigation** (*Fed/State Defensive Lit.*) (Manhattan)  
**Medicaid Fraud Control Unit** (Albany)  
**Medicaid Fraud Control Unit** (Buffalo)  
**Medicaid Fraud Control Unit** (Hauppauge)  
**Medicaid Fraud Control Unit** (Manhattan)  
**Medicaid Fraud Control Unit** (Pearl River)  
**Medicaid Fraud Control Unit** (Rochester)  
**Medicaid Fraud Control Unit** (Syracuse)  
**Nassau Regional Office** (Mineola)  
**Organized Crime Task Force** (Albany)  
**Organized Crime Task Force** (Buffalo)  
**Organized Crime Task Force** (White Plains)  
**Plattsburgh Regional Office**  
**Poughkeepsie Regional Office**  
**Press Office** (Albany)

**Press Office** (Manhattan)  
**Public Integrity** (*Prosecution of Government Corruption*) (Albany)  
**Public Integrity** (*Prosecution of Government Corruption*) (Manhattan)  
**Real Estate Finance** (*Regulates Condos, Coops, Owners' Assocs., Timeshares*) (Manhattan)  
**Real Estate Finance – Records Section** (Manhattan)  
**Real Property** (Albany)  
**Real Property** (Hauppauge)  
**Rochester Regional Office**  
**Sexual Offender Management** (*MHL, Art. 10*) (Albany)  
**Sexual Offender Management** (*MHL, Art. 10*)  
**Suffolk Regional Office** (Hauppauge)  
**Syracuse Regional Office**  
**Syracuse-Division of Criminal Justice**  
**Taxpayer Protection** (*Prosecution of fraud against NYS Government*) (Manhattan)  
**Tobacco Compliance** (*Enforcement of Multistate Tobacco Settlement Agreement*) (Manhattan)  
**Utica Regional Office**  
**Watertown Regional Office**  
**Westchester Regional Office** (White Plains)

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## HOW TO APPLY

**Applications for the 2016 SLIP are being received online.** To apply, please visit our website by clicking [here](#).

Applicants must be prepared to submit a complete application consisting of the following:

- ◆ **Cover Letter** (*Please address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment*)
- ◆ **Resume**
- ◆ **List of three (3) references with contact information and email addresses**
- ◆ **Transcript** (*Unofficial is acceptable*)
- ◆ **Writing Sample** (*Any piece of writing that showcases your written and critical-thinking skills, such as, course paper or essay*)

**If applying to multiple bureaus/regional offices, we recommend that you submit the same cover letter for each application, ranking those bureaus/regional offices in order of your preference.**

- ◆ **Please apply to no more than 5 bureaus/regional offices.** Applications are submitted separately for each bureau/regional office and applicants will be notified of the decision on each application.

***Please note: Failure to submit a complete application will delay the consideration of your application. The application deadline is March 4, 2016.\****

**If you have questions about a position with the OAG, the application process or need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov).**

*\*Positions are filled on a rolling basis.*